

2 October 1953

MEMORANDUM FOR: Colonel White

SUBJECT : Establishment of a TSS Photographic Training Facility  
and the Obligation of Approximately \$23,525

1. The attached study prepared by General Services points out the desirability and necessity for larger quarters and, of course, additional equipment in order that the demands for this type of training may be met.

2. The study recommends the movement of Photographic Training from the Motor Pool Building to the Recreation and Services Building and the retention of the Investigative Techniques Training Facility in the Motor Pool Building. So doing will permit the training of 32 students as against the training of 6 students under present conditions and enable the course to be given every 2 or 3 weeks instead of every 5 weeks.

3. The study contains justification by the Office of Training and said justification is supported by TSS and concurred in by CAO/DDP. Alteration of the proposed space, including a summer and winter hookup for heating and air conditioning, will require an obligation of approximately \$23,525. In addition, the facility will require a water refrigeration system and 17 steel sinks for the processing room. This equipment will cost about \$6,755 and this amount has been budgeted for by TSS.

4. The Comptroller advises funds are available and Project Review Committee action is not required. In view of all facts on this matter, approval is recommended.

5. Recommend signature.

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